

SCORING TOOL DETAILED INSTRUCTIONS



Louisiana Balance of State Continuum of Care (LA BOSCO) Continuum of Care (CoC) Program Local Competition Funding Year 2018

Table of Contents

Introduction.....	3
Related Documents	3
Definitions.....	3
Requirements	5
New Project Threshold Criteria	5
A. Eligible Applicant	5
B. Eligible Population.....	5
C. Eligible Activities.....	7
D. Match Requirement.....	8
E. Coordinated Entry	8
F. HMIS or HMIS-Comparable Databases	8
G. Housing First.....	9
H. Good Standing.....	10
New Project Scoring Elements	11
1. Project Type (4 points).....	11
2. Prioritized Target Population (2 points)	11
3. Project Beds Dedicated to Chronic Homelessness/DedicatedPLUS (2 points).....	12
4. Rural Parishes (4 points).....	12
5. Community Need (6 points).....	13
6. Implementation Timeline (4 points)	13
7. Permanent Housing and Self-Sufficiency (6 points)	14
8. Employment and Non-Employment Income (6 points).....	15
9. Outreach for Participants (6 points).....	16
10. Project Budget (4 points).....	17
11. Cost Effectiveness (6 points).....	18
12. Homeless Services Experience (4 points)	19
13. Fund Leveraging Experience (2 points).....	19
14. Project Organizational Structure and Financial Accountability (2 points)	20

15.	Organizational Sustainability (4 points).....	20
16.	CoC Participation (2 points).....	21
17.	Voluntary Reallocation Bonus (4 points).....	22
	Renewal Project Threshold Criteria.....	22
A.	Eligible Applicant	23
B.	Eligible Population.....	23
C.	Eligible Activities.....	24
D.	Match Requirement	25
E.	Coordinated Entry	26
F.	HMIS or HMIS-Comparable Databases	26
G.	Good Standing.....	27
	Renewal Project Scoring Elements	28
1.	Project Type (4 points).....	28
2.	Prioritized Target Population (2 points)	28
3.	Housing First (6 points)	29
4.	Project Beds Dedicated to Chronic Homelessness/DedicatedPLUS (2 points).....	30
5.	Rural Parishes (4 points).....	30
6.	% of Participants Exiting to or Maintaining Permanent Housing (6 points)	31
7.	% of Participants Exiting to Shelter/Streets/Unknown (6 points)	31
8.	% of Participants Who Increased Employment Income at Exit (6 points)	31
9.	% of Participants Who Increased Non-Employment Income at Exit (6 points)	32
10.	% of Participants Who Increased Non-Cash Benefits at Exit (6 points).....	32
11.	% of Projected Households Served (6 points).....	32
12.	Utilization Rate (6 points)	32
13.	Cost Effectiveness (6 points).....	33
14.	% of HMIS Data Quality Errors (6 points)	34
15.	Average # of Days Between Participant Project Entry and Securing Housing (RRH ONLY) (6 points) 34	
16.	Average # of Days Between Participant Project Entry and Project Exit (RRH AND TH-RRH ONLY) (6 points)	35
17.	% of Participants Whose Safety Improved (DV PROJECTS ONLY) (6 points)	35
18.	Recaptured Funds (6 points)	36
19.	Annual Performance Report Timeliness (4 points).....	36
20.	LA BOSCOB Monthly Data Report (2 points).....	37
21.	LOCCS Timeliness (6 points).....	37
22.	CoC Participation (6 points).....	37
23.	Fiscal and Programmatic Stability (6 points).....	38

Introduction

The U.S. Department of Housing and Urban Development (HUD) has published the Funding Year 2018 (FY18) Notice of Funding Availability for the Continuum of Care (CoC) Program (the CoC Program NOFA).¹

The Louisiana Housing Corporation (LHC), as the Collaborative Applicant for the Louisiana Balance of State Continuum of Care (LA BOSCO), is responsible for completing the LA BOSCO's annual Consolidated Application to the CoC Program NOFA.

The Consolidated Application is composed in part of project applications from organizations in the LA BOSCO's geography that serve people experiencing homelessness. The LA BOSCO funds project applications from both existing and new projects. The LA BOSCO encourages and welcomes organizations that have not previously received CoC Program funds to apply.

This document provides detailed information about the LA BOSCO's New Project Scoring Tool and Renewal Project Scoring Tool for the CoC Program Local Competition. Project applications will be scored using the criteria in this document; the LA BOSCO therefore encourages project applicants to incorporate this document into their project design process.

Related Documents

This document references the Continuum of Care Program Local Competition Request for Proposals (RFP). The RFP can be found online here: <https://laboscoc.org/fy18-coc-program-competition>

The timeline for, and deadlines related to, the Continuum of Care Program Local Competition can be found online here: <https://laboscoc.org/fy18-coc-program-competition>

The New Project Scoring Tool and Renewal Project Scoring Tool can be found online here: <https://laboscoc.org/fy18-coc-program-competition>

Definitions

Chronic Homelessness: chronic homelessness is defined in 24 CFR 578.3.

Continuum of Care (CoC): a collaborative of organizations and people dedicated to preventing and ending homelessness. Each CoC covers a geography including one and usually including several counties or parishes. There are seven CoCs in the State of Louisiana, including the LA BOSCO. The LA BOSCO covers more than 20 parishes, including East Baton Rouge, Calcasieu, and Terrebonne.

Collaborative Applicant: each CoC has a Collaborative Applicant, or lead agency, that carries out many of the CoC's administrative responsibilities, including writing the Collaborative Application and administering the local competition for CoC Program funds, implementing the CoC's Coordinated Entry System, and reporting on performance and trends in homelessness to HUD.

Data-driven: a project or process is data-driven if its design decisions were primarily based in quantitative or qualitative data. For example, a data-driven outreach plan might send its outreach workers to engage certain locations based on Point in Time (PIT) Count surveys that those locations are frequented by members of the project's target population; a data-driven plan to increase participants' employment income might develop or

¹ The FY18 CoC Program NOFA can be found online here: <https://www.hudexchange.info/resource/5719/fy-2018-coc-program-nofa/>

refer to specific employment readiness services that have a demonstrably higher success rate for members of the project's target population. The LA BOSCO awards points for projects that incorporate data-driven processes.

DedicatedPLUS: DedicatedPLUS projects that dedicate 100% of their beds to serve households, including unaccompanied youth households, in which at least one person has a disability² and that are also:

- Experiencing chronic homelessness; OR
- Residing in a Transitional Housing project that will be eliminated, AND were experiencing chronic homelessness when they entered the Transitional Housing project; OR
- Residing in a place not meant for human habitation, in an emergency shelter, or in a safe haven, AND had been admitted to and enrolled in a permanent housing project within the last year but were unable to maintain a housing placement, AND were experiencing chronic homelessness prior to entering the permanent housing project; OR
- Residing in the Transitional Housing component of a Joint Transitional Housing and Rapid Re-housing project AND were experiencing chronic homelessness prior to entering the Transitional Housing component; OR
- Residing and have resided in a place not meant for human habitation, an emergency shelter, or a safe haven for at least 12 months of the last 36 months, but have not done so on four separate occasions, AND the individual or head of household has a disability; OR
- Receiving assistance through a Department of Veterans Affairs (VA)-funded homeless assistance program AND meet one of the above criteria at their initial intake into the VA's homeless assistance system.

Expansion project: an expansion project is a new project that is intended to add funding to a renewal project.

Homelessness: HUD's definition of homelessness distinguishes four different categories of homelessness: (1) literal homelessness, (2) imminent risk of homelessness, (3) homeless under other federal statutes, and (4) fleeing domestic violence or domestic violence situations. CoC Program projects are restricted to serving people experiencing homelessness under certain categories depending on their project and funding type. Only categories (1) and (4) are open to CoC Program projects. They are defined as follows:

(1) Literal Homelessness: an individual or family who lacks a fixed, regular, or adequate nighttime residence, meaning they:

- Have a primary nighttime residence that is a public or private place not meant for human habitation; OR
- Are living in a publicly or privately operated shelter designated to provide temporary living arrangements (including safe havens, congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs; OR
- Are exiting an institution (e.g. a medical facility or corrections facility) where they have resided for 90 days or less AND resided in an emergency shelter, safe haven, or place not meant for human habitation immediately before entering that institution.

(4) Fleeing Domestic Violence or Domestic Violence Situations: an individual or family that:

- Is fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or other life-threatening conditions as defined in 24 CFR 578.3, which includes people fleeing or attempting to flee human trafficking, including sex trafficking; AND
- Has no other residence; AND
- Lacks the resources or support networks to obtain other permanent housing.

² The person with the qualifying disability can be any adult or child in the household.

New project: a new project is any project applying for current year CoC Program funds that did not receive CoC Program funds during the previous year, including projects that applied for but did not receive funding during the previous year.

Project Application Supplement: the Project Application Supplement - Continuum of Care Program Local Competition - Funding Year 2018 (Project Application Supplement) must be submitted with all project applications. It contains supplemental questions that applicants must answer to meet certain threshold criteria and receive points under certain scoring elements.

Renewal project: a renewal project is any project applying for current year CoC Program funds that did receive CoC Program funds during the previous year, that the LA BOSCOCC deemed eligible to submit a renewal project application, and that has decided to submit a renewal project application.

Requirements

The threshold criteria and scoring elements in this document are derived from the CoC Program NOFA and from LA BOSCOCC priorities. Threshold criteria and scoring elements will identify whether they originate with HUD or the LA BOSCOCC under the Details heading and will identify how they are assessed under the Source heading.

Threshold criteria and scoring elements that originate with HUD will be marked **(HUD)**; those that originate with the LA BOSCOCC will be designated **(LA BOSCOCC)**.

New Project Threshold Criteria

The New Project Scoring Tool has eight threshold criteria. Projects must meet all eight threshold criteria to be considered for funding.

The threshold criteria are as follows.

A. Eligible Applicant

Details

Non-profit organizations, local governments, and instrumentalities of local government are eligible to submit project applications to the CoC Program Local Competition. **(HUD)**

Applicants can only submit projects that operate in the LA BOSCOCC's geography. The LA BOSCOCC's geography is described in under Section B ("Eligibility") of the RFP. **(HUD)**

Source

Project Application (Section 1B)

Scoring

Score	Description
Yes	Project is proposed by an eligible applicant
No	Project is not proposed by an eligible applicant

B. Eligible Population

Details

Eligible populations for each project type are as follows. **(HUD)**

Project Type	Application Type	Eligible Populations
Permanent Supportive Housing (PSH)	New	<p>100% of project beds must be dedicated to EITHER people experiencing chronic homelessness OR households that at intake meet the DedicatedPLUS definition.</p> <p>Can only serve households in which at least one household member has a disability.</p> <p>Can only serve households that qualify as experiencing homelessness Category 1 or Category 4 of HUD's definition of homelessness.</p>
Rapid Re-housing (RRH)	New	<p>Can only serve households that:</p> <ul style="list-style-type: none"> • Qualify as experiencing homelessness under Category 1 or Category 4 of HUD's definition of homelessness; OR, • Are residing in a TH project that was eliminated; OR, • Are residing in a TH unit funded by a TH-RRH project; OR, • Are receiving services through a Veterans Affairs (VA)-funded homeless assistance program AND met one of the above criteria at initial intake to the VA's homeless assistance system.
Rapid Re-housing (RRH)	New - DV Funding Pool Project	Can only serve people who qualify as experiencing homelessness under Category 4 of HUD's definition of homelessness.
Joint Transitional Housing - Rapid Re-housing (TH-RRH)	New	<p>Can only serve households that:</p> <ul style="list-style-type: none"> • Qualify as experiencing homelessness under Category 1 or Category 4 of HUD's definition of homelessness; OR, • Are residing in a TH project that was eliminated; OR, • Are residing in a TH unit funded by a TH-RRH project; OR, • Are receiving services through a Veterans Affairs (VA)-funded homeless assistance program AND met one of the above criteria at initial intake to the VA's homeless assistance system.
Joint Transitional Housing - Rapid Re-housing (TH-RRH)	New - DV Funding Pool Project	Can only serve people who qualify as experiencing homelessness under Category 4 of HUD's definition of homelessness.

In addition, on their Project Application Supplement, projects must choose to serve ONE of the following household configurations: (**LA BOSCOC**)

- Only single-person households, including unaccompanied youth households;
- Only multi-person households;
- Both single-person and multi-person households.

Projects that serve only multi-person households, or that serve single-person and multi-person households, are required to serve participants regardless of their age, gender, or sexual orientation.³ (**HUD**)

³ "Equal Access in Accordance with an Individual's Gender Identity in Community Planning and Development Programs" (pub. 9/21/16) and "Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity" (pub. 2/3/12).

Source

Project Application (Question 3A-4, 3B-4); New Project Application Supplement

Scoring

Score	Description
Yes	Population served is eligible under the project type
No	Population served is not eligible under the project type

C. Eligible Activities

Details

Projects must exclusively engage in activities eligible under the following sections of 24 CFR Part 578, Subpart D: **(HUD) (LA BOSCO)**⁴

- § 578.49 (Leasing)
- § 578.51 (Rental assistance)
- § 578.53 (Supportive services)
- § 578.55 (Operating costs)
- § 578.57 (Homeless Management Information System)
- § 578.59 (Project administrative costs)

The above eligible activities are available to project types as follows: **(HUD)**

Eligible Costs	PH-PSH	PH-RRH	Joint TH-RRH	TH	SSO	HMIS
Leasing	X		X	X		
Rental Assistance	X	X	X	X		
Supportive Services	X	X	X	X	X	
Operating Costs	X			X		
HMIS	X	X	X	X	X	X
Administration	X	X	X	X	X	X

Each project type has additional eligible cost restrictions. Refer to the CoC Program Interim Rule and CoC Program NOFA for details. **(HUD)**

Source

Project Application (Part 6)

Scoring

Score	Description
Yes	Project budget exclusively includes activities listed under Details AND exclusively includes activities eligible for the project type AND does not include eligible costs that cannot be combined (e.g. rental assistance and operating costs cannot both fund a given unit)

⁴ The LA BOSCO has elected to exclude capital costs (Acquisition, Rehabilitation, New Construction, and Relocation Costs) from eligibility insofar as other funding sources are better suited for those activities. The LA BOSCO has elected to exclude Indirect Costs from eligibility due to their complexity and the challenges inherent in administering them.

Score	Description
No	Project budget includes one or more activities not listed under Details, OR project budget includes activities that are not eligible for the project type, OR project budget includes eligible costs that cannot be combined

D. Match Requirement

Details

Projects must match all CoC Program funds with either cash or in-kind contributions at a rate not less than 25%.⁵ **(HUD)**

Exception: projects are not required to match funds requested under § 578.49 (Leasing).

Eligible sources of cash match are described in 24 CFR 578.73(b). Eligible sources of in-kind match and guidelines for assessing and documenting the value of in-kind match are described in 24 CFR 578.73(c).

Source

Project Application (Section 6I)

Scoring

Score	Description
Yes	Project provides at least 25% match for all funds except those requested under § 578.49 (Leasing).
No	Project does not provide at least 25% match for all funds except those requested under § 578.49 (Leasing).

E. Coordinated Entry

Details

Projects must commit to exclusively intaking participants through the LA BOSCO's Coordinated Entry System.⁶ **(HUD)**

The LA BOSCO's Coordinated Entry System Policies and Procedures can be found online at <https://laboscoc.org/policies-and-procedures>

Source

Project Application (Question 3B-3)

Scoring

Score	Description
Yes	Project commits to exclusively intaking participants through Coordinated Entry.
No	Project does not commit to exclusively intaking participants through Coordinated Entry.

F. HMIS or HMIS-Comparable Databases

Details

Projects must commit to recording and maintaining their participants' data in the LA BOSCO's Homeless Management Information System (HMIS) in a manner consistent with the requirements published by HUD, the LA BOSCO, and the Louisiana Services Network Data Consortium (LSNDC). **(HUD)**

⁵ Adapted from 24 CFR 578.73(a)

⁶ Notice CPD-17-01: "Notice Establishing Additional Requirements for a Continuum of Care Centralized or Coordinated Entry System"

Exception: if the project is a victim services provider or a legal services provider, it may instead establish and operate a database comparable to HMIS that complies with HUD's and the LA BOSCO's HMIS requirements.⁷ **(HUD)**

Victim services providers are required to use EmpowerDB as their HMIS-comparable database. More information about EmpowerDB can be found online at <https://www.empowerdb.com/> **(LA BOSCO)**

LSNDC's HMIS requirements can be found online at <http://www.lsndc.org/>

Source

Project Application Supplement

Scoring

Score	Description
Yes	Project commits to using HMIS; or, if the project is a victim services provider, project commits to using EmpowerDB as its HMIS-comparable database; or, if the project is a legal services provider, project has elected to establish and operate a database comparable to HMIS that complies with HUD's and the LA BOSCO's HMIS requirements.
No	Project does not commit to using HMIS; or, if the project is a victim services provider, project does not commit to using EmpowerDB; or, if the project is a legal services provider, project does not commit to using HMIS and does not elect to establish and operate an HMIS-comparable database.

G. Housing First

Details

Projects are required to use the Housing First program model. **(HUD) (LA BOSCO)**⁸

Housing First is a program model that "prioritizes rapid placement and stabilization in permanent housing and does not have service participation requirements or preconditions."⁹

To qualify as Housing First, the project must:

- **Quickly move participants into permanent housing;**
- **Ensure that participants are not screened out** based on having (1) too little or little income, (2) active or a history of substance abuse, (3) a criminal record with exceptions for state-mandated restrictions, and (4) a history of victimization, e.g. domestic violence, sexual assault, childhood abuse;
- **Ensure that participants are not terminated** from the project for (1) failing to participate in supportive services, not including case management that is for the purposes of engagement only, (2) failing to make progress on a service plan, (3) losing income or failing to increase income, and (4) any other activity not covered in a lease agreement typically found in the project's geographic area.

All narratives in the project application must reflect the above Housing First criteria for the project to be considered Housing First.

Source

Project Application (Questions 3B-5a, 3B-5b, 3B-5c, 3B-5d)

⁷ 24 CFR 578.57(a)(3)

⁸ HUD requires all new projects to use the Housing First program model. The LA BOSCO requires all renewal projects to use the Housing First program model.

⁹ CoC NOFA, Page 7

Scoring

Score	Description
Yes	Project meets the Housing First criteria listed under Details AND all narratives in the project application reflect the above Housing First criteria.
No	EITHER project does not meet the Housing First criteria listed under Details OR not all narratives in the project application reflect the above Housing First criteria.

H. Good Standing

Details

Projects' applicants are required to be in Good Standing with the LA BOSCO. **(LA BOSCO)**

For the purposes of the CoC Program Local Competition, the following Good Standing requirements apply:

- At least one staff person from the applicant must have attended at least three (3) of the most recent four (4) LA BOSCO General Meetings;
- At least one staff person from the applicant must be an active member of at least one LA BOSCO committee, sub-committee, or working group, OR sit on the LA BOSCO Board of Directors.

This threshold criterion can be waived on a project by project basis at the discretion of the LA BOSCO Board of Directors. Waivers can be requested by project applicants that were unable to meet Good Standing requirements due to (1) joining the LA BOSCO within the last twelve months and therefore being unable to fulfill duration requirements or (2) another situation other than travel time/distance that would render the applicant's entire staff unable to meet Good Standing requirements.

The LA BOSCO will only consider waiver requests received by 4 PM Central Standard Time (CST) on July 28, 2018. Waiver requests can be submitted by email Gordon Levine, Continuum of Care Manager, at glevine@lhc.la.gov.

Source

LA BOSCO Good Standing list, which can be found online at <https://laboscoc.org/good-standing>

Scoring

Score	Description
Yes	Project meets both Good Standing requirements OR project has a waiver approved by the Board of Directors
No	Project does not meet at least one Good Standing requirement

New Project Scoring Elements

New Project Scoring Category	Points Possible
Project Design	12
Project Narrative and Data	38
Organization and Administration	14
Total Points Available	74

PROJECT DESIGN

1. Project Type (4 points)

Details

The only project types competitively funded through the CoC Program Local Competition are PSH, RRH, and TH-RRH. **(HUD)**

The LA BOSCOC prioritizes PSH and RRH because they have well-established project design principles and a broader range of target populations for which the LA BOSCOC believes they are most appropriate. **(LA BOSCOC)**

Projects receive 4 points if their project type is PSH or RRH.

Projects receive 2 points if their project type is TH-RRH.

Source

Project Application (Section 3A-4)

Scoring

Score	Description
6	n/a
4	Project type is PSH or RRH
2	Project type is TH-RRH
0	n/a

2. Prioritized Target Population (2 points)

Details

Ma Maison, Louisiana's plan to end homelessness, and *Opening Doors*, the federal strategic plan to end homelessness, prioritize three target populations of people experiencing homelessness: **(LA BOSCOC)**

- People experiencing chronic homelessness (or who meet the DedicatedPLUS definition)
- Veterans
- Youth (aged 24 and under)

Projects receive 2 points if their target populations include at least one of the above prioritized populations.

Source

Project Application (Question 3B-4)

Scoring

Score	Description
6	n/a
4	n/a
2	Project's target populations include people experiencing chronic homelessness (or who meet the DedicatedPLUS definition), veterans, or youth.
0	Project's target populations do not include any of the prioritized populations.

3. Project Beds Dedicated to Chronic Homelessness/DedicatedPLUS (2 points)

Details

Projects receive 2 points if they meet EITHER of the following criteria: **(LA BOSCOC)¹⁰**

- 100% of project beds are dedicated to people experiencing chronic homelessness; OR
- Project meets the DedicatedPLUS definition.

Source

Project Application (Section 5B), section detailing DedicatedPLUS

Scoring

Score	Description
6	n/a
4	n/a
2	100% of project beds are dedicated to people experiencing chronic homelessness OR project meets the DedicatedPLUS definition.
0	Fewer than 100% of project beds are dedicated to people experiencing chronic homelessness AND project does not meet the DedicatedPLUS definition.

4. Rural Parishes (4 points)

Details

For the purposes of the CoC Program Local Competition, all parishes in the LA BOSCOC are considered rural except East Baton Rouge, Calcasieu, and Terrebonne.

Projects receive 4 points if their geography includes exclusively rural parishes. **(LA BOSCOC)¹¹**

Source

Project Application (Section 4B)

Scoring

Score	Description
6	n/a
4	Project's geography includes exclusively rural parishes.
2	n/a
0	Project's geography includes any of the following parishes: East Baton Rouge, Calcasieu, Terrebonne.

¹⁰ Some project types are required to meet the standards for this scoring element (see B. Eligible Population). The LA BOSCOC has elected to award points to all projects that meet these standards insofar as they are restricted to serving populations with especially significant barriers to success.

¹¹ The LA BOSCOC has elected to award points to projects that serve exclusively rural areas to ensure that all communities in the LA BOSCOC have equitable access to CoC Program funds.

PROJECT NARRATIVE AND DATA

To receive points for a given scoring element, project applications must respond completely to every part of the scoring element's corresponding question in the project application.

5. Community Need (6 points)

Details

Projects must describe the target population(s) they will serve, the community needs they will address, their plans to address the identified housing and supportive services needs, projected outcomes, coordinating with other funding sources or community partners, and the reason they need CoC Program funding.

Projects receive up to 2 points for identifying and describing specific, significant community needs. **(HUD)**

Projects receive up to 2 points for outlining a comprehensive strategy to address their community needs. **(HUD)**

Projects receive up to 1 point for identifying specific project outcomes that are tied to their community needs and strategies to address those needs. **(HUD)**

Projects receive up to 1 point for the extent to which their community needs assessment and strategy to address those needs are data-driven. **(LA BOSCOC)**

DV Funding Pool Projects: projects receive 0 points for this scoring element if they do not specifically quantify the need for the project, how large that need is compared to other homeless populations, and how they fill the identified gaps. **(HUD)**

Source

Project Application (Question 3B-1)

Scoring

Score	Description
6	Project identifies and describes specific, significant community needs; outlines a comprehensive strategy to address those community needs; and identifies specific project outcomes tied to both community needs and strategy. Community needs assessment and strategy are data-driven.
4	Project identifies community needs and has a strategy to address community needs. One or more of those areas may lack specificity. Community needs assessment and strategy may not be data-driven, or project outcomes may be missing.
2	Project either does not identify community needs or does not propose a strategy to address them. Project either does not identify project outcomes or is not data-driven.
0	Project does not provide minimally acceptable information for any part of the scoring element, OR project is a DV Funding Pool Project and did not specifically quantify the need for the project, how large that need is compared to other homeless populations, and how the project will fill the identified gaps.

6. Implementation Timeline (4 points)

Details

Projects must describe their implementation timeline: their estimated schedule for proposed activities and their plan to ensure the project reaches full capacity within its initial term.

Projects receive up to 2 points for having detailed, realistic schedules for their proposed activities. **(HUD)**

Projects receive up to 2 points for the speed at which they will reach full capacity. **(HUD)**

Source

Project Application (Question 3B-2)

Scoring

Score	Description
6	n/a
4	Project has a detailed, realistic schedule for its proposed activities and demonstrates that it will reach full capacity within 3 months of grant execution.
2	Project has a schedule for its proposed activities and demonstrates that it will reach full capacity within 5 months of grant execution.
0	Project does not provide minimally acceptable information for any part of the scoring element.

7. Permanent Housing and Self-Sufficiency (6 points)

Details

Projects are required to move project participants quickly into permanent housing and ensure project participants stabilize in permanent housing. Projects must describe the needs of their target population(s) and include plans to address those needs through case management and/or other supportive services. If a given project's participants will be housed in units not owned by the project applicant, that project must also indicate how it will identify appropriate units and ensure unit rents are reasonable, and that project is strongly encouraged to detail established arrangements and coordination with landlords, as landlord engagement is critical to projects that house participants in landlord-owned units.

Projects receive up to 3 points for having well-developed plans to move their participants quickly into permanent housing and stabilize them in permanent housing through access to supportive services, including skills training, either by providing those services directly or referring participants to outside organizations. Well-developed plans must specifically identify the needs of the project's target population and include an array of supportive services tailored to meet those needs. Points will be awarded based on the Section 4A-2 of the project application. **(HUD)**

Projects receive up to 1 point for EITHER detailing their landlord engagement strategy, including plans to identify housing units and meet rent reasonableness guidelines, OR providing housing exclusively through units owned by the project applicant or a sub-recipient. Points will be awarded based on Section 4A-2 and RA-4 of the project application. **(HUD)**

Projects receive up to 1 point for BOTH providing regular or as-needed transportation assistance to mainstream community resources AND providing access to SSI/SSDI technical assistance either through the project or a partner agency. Points will be awarded based on Section 4A-5a and 4A-6 of the project application. **(HUD)**

Projects receive up to 1 point for the extent to which their array of supportive services was determined using a data-driven process. **(LA BOSCOC)**

DV Funding Pool Projects: projects receive 0 points for this scoring element if they do not:

- Specifically describe past successes working with and current capacities to house participants in permanent housing;
- Specifically describe how they will identify and meet their participants' safety needs;
- Define safety in partnership with participants, including supports and skills that add to participants' household stability. **(HUD)**

Source

Project Application (Section 4A), Project Application Supplement (DV Funding Pool)

Scoring

Score	Description
6	Project has a well-developed plan to move their participants quickly into permanent housing and stabilize them in permanent housing through access to supportive services; that plan identifies specific needs and includes a service array tailored to meet those needs. Project EITHER includes a landlord engagement strategy, including plans to identify housing units and meet rent reasonableness guidelines, OR provides housing exclusively through units owned by the project applicant or a sub-recipient. Project indicates who will provide all services listed in that array. Project provides transportation assistance to mainstream resources and access to SSI/SSDI technical assistance. Project's service array was developed using a data-driven process.
4	Project has a plan to move their participants quickly into permanent housing and stabilize them in permanent housing through access to supportive services. Project is missing at least one key component of this element: landlord engagement, provider identification, transportation, SSI/SSDI technical assistance, or data-driven planning.
2	Project has a plan to move their participants quickly into permanent housing and stabilize them in permanent housing through access to supportive services. Project is missing several key components of this element: landlord engagement, provider identification, transportation, SSI/SSDI technical assistance, or data-driven planning.
0	Project does not provide minimally acceptable information for any part of the scoring element, OR project is a DV Funding Pool Project and does not specifically describe past successes working with and current capacities to house participants, specifically describe how it will identify and meet its participants' needs, and define safety in partnership with its participants.

8. Employment and Non-Employment Income (6 points)

Details

Projects are required to assist participants in increasing their employment and/or non-employment income and maximizing their capacity to live independently.

Projects receive up to 2 points for identifying specific needs in their target population related to increasing their employment and/or non-employment income and for identifying specific barriers to addressing those needs. **(HUD)**

Projects receive up to 1 points for having a well-developed plan to address those needs that includes how service delivery will lead directly to increased employment and/or non-employment income. **(HUD)**

Projects receive up to 1 point for describing how service delivery will contribute to participants maximizing their capacity to live independently. **(HUD)**

Projects receive up to 1 point for identifying availability and accessibility for services and how the project will deliver those services will be delivered, e.g. by the project, the project's organization, other homeless service providers, mainstream resource providers. **(HUD)**

Projects receive up to 1 point for the extent to which the project's plan to assist participants in increasing their employment and/or non-employment income was created using a data-driven process. **(LA BOSCOC)**

Source

Project Application (Question 4A-3)

Scoring

Score	Description
6	Project identifies specific needs in their target population related to increasing their employment and/or non-employment income. Project has a well-developed plan to address those needs that includes how service delivery will increase participants' income, how service delivery will maximize their capacity to live independently, who will be responsible for service delivery, and how services are available and accessed. Project's plan to assist participants in increasing their income was created using a data-driven process.
4	Project identifies needs related to increasing employment and/or non-employment income but does not tie them to its target population. Project is missing at least one one key component of this element: it does not acceptably describe how service delivery will increase participants' income, how service delivery will maximize their capacity to live independently, who will be responsible for service delivery, how services will be available and accessed, or did not use a data-driven process to create its plan to increase participants' income.
2	Project insufficiently identifies needs related to increasing employment and/or non-employment income but does not tie them to its target population. Project is missing several key component of this element: it does not acceptably describe how service delivery will increase participants' income, how service delivery will maximize their capacity to live independently, who will be responsible for service delivery, how services will be available and accessed, or did not use a data-driven process to create its plan to increase participants' income.
0	Project does not provide minimally acceptable information for any part of the scoring element.

9. Outreach for Participants (6 points)

Details

Projects are required to describe their outreach plans to identify and connect people with housing and services and ensure project resources are widely available to people experiencing homelessness. Projects are also required to fund at least 0.5 FTE outreach workers.

Projects receive up to 2 points for having well-developed outreach plans. Well-developed outreach plans (including both street-based and place-based) must include information about how people are identified and connected to housing services and how the project is integrated into the broader outreach network for their project's LA BOSCOC Region. **(HUD) (LA BOSCOC)**¹²

Projects receive up to 2 points for describing the specific coordination and referral process between the project and the LA BOSCOC's Coordinated Entry System. **(HUD)**

Projects receive up to 1 point for describing how they provide access to those people who are most difficult to reach and serve, including those living outside known "hot spots." **(LA BOSCOC)**¹³

Projects receive up to 1 point for the extent to which their outreach plans' development processes were data-driven. **(LA BOSCOC)**

¹² The LA BOSCOC has elected to award points to projects that integrate their outreach plans into their LA BOSCOC Region's broader outreach network to ensure thorough, comprehensive outreach coverage throughout each Region.

¹³ The LA BOSCOC has elected to award points to projects that expand their outreach beyond known "hot spots" -- i.e. locations where people experiencing homelessness are known to congregate and sleep -- to ensure outreach is provided comprehensively to all people experiencing homelessness across the LA BOSCOC.

Projects that do not fund at least 0.5 FTE outreach workers receive 0 points for this scoring element regardless of other points they would otherwise receive. **(LA BOSCOC)**¹⁴

Source

Project Application (Section 5C, 6F)

Scoring

Score	Description
6	Project has a well-developed outreach plan that includes information about how the project will identify and connect people with housing and services and how the project's plan is integrated into the LA BOSCOC Region's broader outreach network. Project describes the specific coordination and referral process between itself and Coordinated Entry. Project describes how it will provide access to those people who are most difficult to reach and serve, including those living outside known "hot spots." Project developed its outreach plan using a data-driven process. Project funds at least 0.5 FTE outreach workers.
4	Project has an outreach plan that may not include information about how it is integrated into the LA BOSCOC Region's broader outreach network. Project is missing a key component of this element: it does not sufficiently describe the coordination and referral process between itself and Coordinated Entry, it does not describe how it will provide access to those people who are most difficult to reach and serve, or its outreach plan was not developed using a data-driven process. Project funds at least 0.5 FTE outreach workers.
2	Project's outreach plan provides minimally acceptable information. Project is missing multiple key component of this element: it does not describe the coordination and referral process between itself and Coordinated Entry, it does not describe how it will provide access to those people who are most difficult to reach and serve, or its outreach plan was not developed using a data-driven process. Project funds at least 0.5 FTE outreach workers.
0	Project does not provide minimally acceptable information for any part of the scoring element, OR project does not fund at least 0.5 FTE outreach workers.

10. Project Budget (4 points)

Details

Projects are required to have a detailed, realistic budget that, at minimum, account for housing costs, staff salaries and benefits, administrative costs, and match.

Projects receive up to 3 points for having a detailed, realistic budget that accounts for housing costs, staff salaries and benefits, administrative costs, and match. **(HUD)**

Projects receive up to 1 point for consolidating CoC Program funds into as few budget eligible activities as practicable. **(LA BOSCOC)**¹⁵

Source

Project Application (Part 6)

Scoring

Score	Description
6	n/a

¹⁴ The LA BOSCOC has elected to require projects to fund at least 0.5 FTE outreach workers to ensure outreach is being performed throughout the LA BOSCOC.

¹⁵ The LA BOSCOC has elected to award points for consolidating CoC Program funds into as few eligible activities as possible to promote simplified budgets that are easier to score and manage.

Score	Description
4	Project has a detailed, realistic budget that accounts for housing costs, staff salaries and benefits, administrative costs, and match. Project has consolidated CoC Program funds into as few eligible activities as practicable.
2	Project has a budget that accounts for housing costs, staff salaries and benefits, administrative costs, and match.
0	Project does not provide minimally acceptable information for any part of the scoring element.

11. Cost Effectiveness (6 points)

Details

New projects are evaluated based on their projected cost effectiveness. **(HUD)**

Cost effectiveness is a function of how much the project costs or is projected to cost per "positive outcome." The LA BOSCOC defines a positive outcome as any participant who exits the project to permanent housing or who remains in the project in permanent housing.

New projects' cost effectiveness is evaluated using the following formula:

$$(\text{Total CoC Program Budget}) \div (\text{Total Participants})$$

The LA BOSCOC has derived its standard of cost effectiveness from information provided by the Technical Assistance Collaborative (TAC).

Projects receive 6 points if their projected cost per positive outcome is less than or equal to \$8,500. **(LA BOSCOC)**

Projects receive 4 points if their projected cost per positive outcome is between \$8,501 and \$9,000. **(LA BOSCOC)**

Projects receive 2 points if their projected cost per positive outcome is between \$9,001 and \$9,500. **(LA BOSCOC)**

Projects receive 0 points if their projected cost per positive outcome is equal to or greater than \$9,501. **(LA BOSCOC)**

Source

Project Application (Sections 5A, 6J)

Scoring

Score	Description
6	Project's projected cost per positive outcome is less than or equal to \$8,500.
4	Project's projected cost per positive outcome is between \$8,501 and \$9,000.
2	Project's projected cost per positive outcome is between \$9,001 and \$9,500.
0	Project's projected cost per positive outcome is greater than or equal to \$9,501.

ORGANIZATION AND ADMINISTRATION

12. Homeless Services Experience (4 points)

Details

Projects are required to describe their experience in effectively utilizing federal funds and performing the activities proposed in the application.

Projects receive up to 3 points for providing concrete examples that illustrate their organizations' experience in expertise in the following: (1) working with and addressing their target populations' identified housing and supportive service needs, (2) developing and implementing relevant program systems and services, (3) identifying and securing matching funds from a variety of sources, and (4) managing basic organization operations including financial accounting systems. **(HUD)**

Projects receive up to 1 point if key staff at the organization level (e.g. housing directors, executive directors) have experience managing projects that deliver RRH or PSH to people experiencing homelessness. **(LA BOSCOC)**

DV Funding Pool Projects: projects receive 0 points for this scoring element if they do not:

- Specifically address their previous performance in serving people who are survivors of domestic violence, dating violence, sexual assault, or stalking, which must also include experience in meeting safety outcomes;
- Define safety in partnership with participants, including supports and skills that add to participants' household stability. **(HUD)**

Source

Project Application (Questions 2B-1), Project Application Supplement (DV Funding Pool)

Scoring

Score	Description
6	n/a
4	Project provides concrete examples that illustrate its organization's experience in working with and addressing housing and supportive services needs, developing and implementing relevant program systems and services, identifying and securing match from a variety of sources, and managing basic organization operations. Project's key staff have experience delivering RRH or PSH to people experiencing homelessness.
2	Project provides an insufficient number of examples that illustrate its organization's experience in working with and addressing housing and supportive services needs, developing and implementing relevant program systems and services, identifying and securing match from a variety of sources, and managing basic organization operations. Project may not have key staff with experience delivering RRH or PSH to people experiencing homelessness.
0	Project does not provide minimally acceptable information for any part of the scoring element, and project does not have key staff with experience delivering RRH or PSH to people experiencing homelessness, OR project is a DV Funding Pool Project and does not specifically addressing previous performance in serving its target population, including experience in meeting defined safety outcomes, with safety defined in partnership with participants, including supports and skills that add to participants' household stability.

13. Fund Leveraging Experience (2 points)

Details

Projects are required to describe their organizations' experience leveraging Federal, State, local, and private sector funds. Projects whose organizations do not have experience leveraging other funds should include the phrase "no experience leveraging other Federal, State, Local, or private sector funds" in Section 2B-2 of their

project applications. **(HUD)**

Projects receive up to 2 points based on their organizations' experience leveraging Federal, State, local, and private sector funds.

Source

Project Application (Question 2B-2)

Scoring

Score	Description
6	n/a
4	n/a
2	Project's agency has at least moderate experience leveraging Federal, State, local, or private sector funds.
0	Project has minimal or no experience leveraging Federal, State, local, or private sector funds.

14. Project Organizational Structure and Financial Accountability (2 points)

Details

Projects are required to describe their internal/external coordination structures (including, if applicable, with their sub-recipients), and their financial accounting system. Projects should include the organization and management structure of their agencies and all project sub-recipients. Projects should describe the financial accounting system that will be used to administer the grant. **(HUD)**

Projects receive up to 1 point by providing an adequate description of their internal/external coordination structures, including, if applicable, with their project sub-recipients, and including the management structure of their agencies and all sub-recipients.

Projects receive up to 1 point by demonstrating they have an adequate financial accounting system to administer the grant.

Source

Project Application (Question 2B-3)

Scoring

Score	Description
6	n/a
4	n/a
2	Project provided an adequate description of its internal/external coordination structures, including, if applicable, with their project sub-recipients, and including the management structure of its agency and all sub-recipient agencies. Project demonstrated it has an adequate financial accounting system to administer the grant.
0	Project neither provided an adequate description of its internal/external coordination structures nor demonstrated it has an adequate financial accounting system to administer the grant.

15. Organizational Sustainability (4 points)

Details

Organizations that are financially stable, that invest financially in their staff, and that have low staff turnover are more likely to quickly and effectively implement a new project and to sustain it in subsequent years.

Projects receive up to 2 points if their organizations have no outstanding issues or concerns from their most recent financial audit. **(LA BOSCOCC)**

Projects receive up to 1 bonus point¹⁶ if all staff funded by the CoC Program under this project are paid an hourly wage equal to or greater than the living wage amount for their parish or metropolitan service area. **(LA BOSCOCC)**¹⁷

Projects receive up to 1 bonus point if all staff funded by the CoC Program under this project receive fringe benefits including employer paid health care or a monthly stipend to offset private health care costs and paid leave (sick or personal) that is, at minimum, proportional to their FTEs, assuming that an employee at 1.0 FTE would receive 120 hours of paid leave. **(LA BOSCOCC)**

THIS ELEMENT WILL NOT BE SCORED IN FY18; IT IS PROJECTED TO BE SCORED IN FY19.

Source

Project Application (Questions 2B-4a and 2B-4b, Part 6), Project Application Supplement

Scoring

Score	Description
6	n/a
4	Project's organization has no outstanding issues or concerns from their most recent financial audit. All CoC Program staff funded by this project are paid an hourly wage equal to or greater than the living wage. All CoC Program staff funded by this project receive fringe benefits including employer paid health care (or a stipend to offset private health care costs) and paid leave that is, at minimum, proportional to their FTEs.
2	EITHER project's organization has at least one outstanding issues or concern from their most recent financial audit OR not all CoC Program staff funded by this project are paid an hourly wage equal to or greater than the living wage and receive fringe benefits including health care and paid leave.
0	Project's organization has at least one outstanding issue or concern from their most recent financial audit AND not all CoC Program staff funded by this project are paid an hourly wage equal to or greater than the living wage and receive fringe benefits including health care and paid leave.

16. CoC Participation (2 points)

Details

Projects receive points for participating in LA BOSCOCC functions.

Projects receive 1 point if their organizations participated in the January 2018 Point in Time (PIT) Count. **(LA BOSCOCC)** Organizations receive credit for participation if they either:

- *For organizations with emergency shelter, transitional housing, or safe haven projects:* submitted data to the 'sheltered count';

¹⁶ Bonus points will be included in the project's total points earned but not in the project's total points possible.

¹⁷ Projects can determine their applicable living wage requirement by EITHER:

- Using the Massachusetts Institute of Technology's Living Wage Calculator: finding the appropriate parish or metropolitan service area and using the value listed in the "2 Adults, 2 Children" column: <http://livingwage.mit.edu/states/22/locations>; OR
- Using an alternative method for determining a living wage (e.g. a wage study).

- *For all other organizations:* sent at least one staff member to participate in their local 'unsheltered count.'

Projects receive 1 point if their organizations submitted data to the FY17 Housing Inventory Chart (HIC). (**LA BOSCOC**)

Source

LA BOSCOC PIT Count records, LA BOSCOC HIC records

Scoring

Score	Description
6	n/a
4	n/a
2	Project's organization participated in the January 2018 PIT Count by EITHER submitting data to the 'sheltered count' OR sending at least one staff member to participate in their local 'unsheltered count' AND project's organization submitted data to the FY17 Housing Inventory Chart (HIC).
0	Project's organization did not participate in the January 2018 PIT Count or the FY17 HIC.

17. Voluntary Reallocation Bonus (4 points)

Details

The LA BOSCOC is offering a Voluntary Reallocation Bonus to organizations that voluntarily reallocate projects that were funded through the FY17 CoC Program Competition.¹⁸

Projects receive 4 points if their organization voluntarily reallocated one or more projects that were funded through the FY17 CoC Program Competition. (**LA BOSCOC**)

Source

LA BOSCOC renewal project records

Scoring

Score	Description
6	n/a
4	Project's organization voluntarily reallocated one or more projects that were funded through the FY17 CoC Program Competition.
2	n/a
0	Project's organization did not voluntarily reallocate one or more projects that were funded through the FY17 CoC Program Competition. (This includes organizations that did not have projects funded through the FY17 CoC Program Competition.)

Renewal Project Threshold Criteria

The Renewal Project Scoring Tool has seven threshold criteria. Projects must meet all seven threshold criteria to be considered for funding.

The threshold criteria are as follows.

¹⁸ The LA BOSCOC has elected to award points to new projects whose organizations have voluntarily reallocated existing projects as an incentive for organizations to retire lower-performing projects and projects that no longer fit that organization's or the LA BOSCOC's priorities.

A. Eligible Applicant

Details

Non-profit organizations, local governments, and instrumentalities of local government are eligible to submit project applications to the CoC Program Local Competition. **(HUD)**

Applicants can only submit projects that operate in the LA BOSCO's geography. The LA BOSCO's geography is described in under Section B ("Eligibility") of the RFP. **(HUD)**

Source

Project Application (Section 1B)

Scoring

Score	Description
Yes	Project is proposed by an eligible applicant
No	Project is not proposed by an eligible applicant

B. Eligible Population

Details

Eligible populations for each project type are as follows. **(HUD)**

Project Type	Application Type	Eligible Populations
Permanent Supportive Housing (PSH)	Renewal	<p>Must continue to serve their current population unless the project changes the current population to meet the DedicatedPLUS definition.</p> <p>Can only serve households in which at least one household member has a disability.</p> <p>Can only serve households that:</p> <ul style="list-style-type: none"> • Qualify as experiencing homelessness under Category 1 or Category 4 of HUD's definition of homelessness; OR • Are fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions AND are living in TH even if they did not live in a place not meant for human habitation, in an emergency shelter, or in a safe haven prior to entering TH; OR • Are exiting institutions (e.g. medical facilities, corrections facilities) where they resided for 90 days or less AND that were living in a place not meant for human habitation, in an emergency shelter, or in a safe haven prior to entering the institution.
Rapid Re-housing (RRH)	Renewal	<p>Can only serve households that:</p> <ul style="list-style-type: none"> • Qualify as experiencing homelessness under Category 1 or Category 4 of HUD's definition of homelessness; OR, • Are residing in a TH project that was eliminated; OR,

Project Type	Application Type	Eligible Populations
		<ul style="list-style-type: none"> • Are residing in a TH unit funded by a TH-RRH project; OR, • Are receiving services through a Veterans Affairs (VA)-funded homeless assistance program AND met one of the above criteria at initial intake to the VA's homeless assistance system.
Supportive Services Only (SSO)	Renewal - Supportive Services	<p>Must continue to serve their current population.</p> <p>Can only serve households that qualify as experiencing homelessness under Category 1 or Category 4 of HUD's definition of homelessness.</p>
Transitional Housing (TH)	Renewal	Must continue to serve their current population unless the project changes the current population to households that qualify as experiencing homelessness under Category 1 of HUD's definition of homelessness.

In addition, on their Project Application Supplement, projects must choose to serve ONE of the following household configurations: **(LA BOSCOC)**

- Only single-person households, including unaccompanied youth households;
- Only multi-person households;
- Both single-person and multi-person households.

Projects that serve only multi-person households, or that serve single-person and multi-person households, are required to serve participants regardless of their age, gender, or sexual orientation.¹⁹ **(HUD)**

Source

Project Application (Question 3A-4, 3B-4); Renewal Project Application Supplement

Scoring

Score	Description
Yes	Population served is eligible under the project type
No	Population served is not eligible under the project type

C. Eligible Activities

Details

Projects must exclusively engage in activities eligible under the following sections of 24 CFR Part 578, Subpart D: **(HUD) (LA BOSCOC)**²⁰

- § 578.49 (Leasing)
- § 578.51 (Rental assistance)
- § 578.53 (Supportive services)

¹⁹ "Equal Access in Accordance with an Individual's Gender Identity in Community Planning and Development Programs" (pub. 9/21/16) and "Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity" (pub. 2/3/12).

²⁰ The LA BOSCOC has elected to exclude capital costs (Acquisition, Rehabilitation, New Construction, and Relocation Costs) from eligibility insofar as other funding sources are better suited for those activities. The LA BOSCOC has elected to exclude Indirect Costs from eligibility due to their complexity and the challenges inherent in administering them.

- § 578.55 (Operating costs)
- § 578.57 (Homeless Management Information System)
- § 578.59 (Project administrative costs)

The above eligible activities are available to project types as follows: **(HUD)**

Eligible Costs	PH-PSH	PH-RRH	Joint TH-RRH	TH	SSO	HMIS
Leasing	X		X	X		
Rental Assistance	X	X	X	X		
Supportive Services	X	X	X	X	X	
Operating Costs	X			X		
HMIS	X	X	X	X	X	X
Administration	X	X	X	X	X	X

Each project type has additional eligible cost restrictions. Refer to the CoC Program Interim Rule and CoC Program NOFA for details. **(HUD)**

Source

Project Application (Part 6)

Scoring

Score	Description
Yes	Project budget exclusively includes activities listed under Details AND exclusively includes activities eligible for the project type AND does not include eligible costs that cannot be combined (e.g. rental assistance and operating costs cannot both fund a given unit)
No	Project budget includes one or more activities not listed under Details, OR project budget includes activities that are not eligible for the project type, OR project budget includes eligible costs that cannot be combined

D. Match Requirement

Details

Projects must match all CoC Program funds with either cash or in-kind contributions at a rate not less than 25%.²¹ **(HUD)**

Exception: projects are not required to match funds requested under § 578.49 (Leasing).

Eligible sources of cash match are described in 24 CFR 578.73(b). Eligible sources of in-kind match and guidelines for assessing and documenting the value of in-kind match are described in 24 CFR 578.73(c).

Source

Project Application (6I)

Scoring

Score	Description
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²¹ 24 CFR 578.73(a)

Yes	Project provides at least 25% match for all funds except those requested under § 578.49 (Leasing).
No	Project does not provide at least 25% match for all funds except those requested under § 578.49 (Leasing).

E. Coordinated Entry

Details

Projects must commit to exclusively intaking participants through the LA BOSCO's Coordinated Entry System.²² **(HUD)**

The LA BOSCO's Coordinated Entry System Policies and Procedures can be found online at <https://laboscoc.org/policies-and-procedures>

Source

Project Application (3B-3)

Scoring

Score	Description
Yes	Project commits to exclusively intaking participants through Coordinated Entry.
No	Project does not commit to exclusively intaking participants through Coordinated Entry.

F. HMIS or HMIS-Comparable Databases

Details

Projects must commit to recording and maintaining their participants' data in the LA BOSCO's Homeless Management Information System (HMIS) in a manner consistent with the requirements published by HUD, the LA BOSCO, and the Louisiana Services Network Data Consortium (LSNDC). **(HUD)**

Exception: if the project is a victim services provider or a legal services provider, it may instead establish and operate a database comparable to HMIS that complies with HUD's and the LA BOSCO's HMIS requirements.²³ **(HUD)**

As of January 1, 2019, victim services providers will be required to use EmpowerDB as their HMIS-comparable database. More information about EmpowerDB can be found online at <https://www.empowerdb.com/> **(LA BOSCO)**

LSNDC's HMIS requirements can be found online at <http://www.lsndc.org/>

Source

Project Application Supplement

Scoring

Score	Description
Yes	Project commits to using HMIS; or, if the project is a victim services provider, project commits to using EmpowerDB as its HMIS-comparable database; or, if the project is a legal services provider, project has elected to establish and operate a database comparable to HMIS that complies with HUD's and the LA BOSCO's HMIS requirements.

²² Notice CPD-17-01: "Notice Establishing Additional Requirements for a Continuum of Care Centralized or Coordinated Entry System"

²³ 24 CFR 578.57(a)(3)

No	Project does not commit to using HMIS; or, if the project is a victim services provider, project does not commit to using EmpowerDB; or, if the project is a legal services provider, project does not commit to using HMIS and does not elect to establish and operate an HMIS-comparable database.
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G. Good Standing

Details

Projects' applicants are required to be in Good Standing with the LA BOSCOC. **(LA BOSCOC)**

For the purposes of the CoC Program Local Competition, the following Good Standing requirements apply:

- At least one staff person from the applicant must have attended at least three (3) of the most recent four (4) LA BOSCOC General Meetings;
- At least one staff person from the applicant must be an active member of at least one LA BOSCOC committee, sub-committee, or working group, OR sit on the LA BOSCOC Board of Directors.

This threshold criterion can be waived on a project by project basis at the discretion of the LA BOSCOC Board of Directors. Waivers can be requested by project applicants that were unable to meet Good Standing requirements due to (1) joining the LA BOSCOC within the last twelve months and therefore being unable to fulfill duration requirements or (2) another situation other than travel time/distance that would render the applicant's entire staff unable to meet Good Standing requirements.

The LA BOSCOC will only consider waiver requests received by 4 PM Central Standard Time (CST) on **date**. Waiver requests can be submitted by email or postal mail to:

Gordon Levine, Continuum of Care Manager
1690 North Boulevard, 2nd Floor
Baton Rouge, LA 70802
glevine@lhc.la.gov

Source

LA BOSCOC Good Standing list, which can be found online at <https://laboscoc.org/good-standing>

Scoring

Score	Description
Yes	Project meets both Good Standing requirements OR project has a waiver approved by the Board of Directors
No	Project does not meet at least one Good Standing requirement

Renewal Project Scoring Elements

Renewal Project Scoring Category	Points Possible
Project Design	12
Project Narrative and Data	38
Organization and Administration	14
Total Points Available	74

PROJECT DESIGN

1. Project Type (4 points)

Details

The only project types competitively funded through the CoC Program Local Competition for renewal are PSH, RRH, SSO, TH, and TH-RRH. **(HUD)**

The LA BOSCOC prioritizes PSH and RRH because they have well-established project design principles and a broader range of target populations for which the LA BOSCOC believes they are most appropriate. **(LA BOSCOC)**

The LA BOSCOC prioritizes TH-RRH over TH and SSO because TH-RRH includes a rapid re-housing element. **(LA BOSCOC)**

Projects receive 4 points if their project type is PSH or RRH.

Projects receive 2 points if their project type is TH-RRH.

Projects receive 0 points if their project type is SSO or TH.

Source

Project Application (Question 3A-4)

Scoring

Score	Description
6	n/a
4	Project type is PSH or RRH
2	Project type is TH-RRH
0	Project type is SSO or TH

2. Prioritized Target Population (2 points)

Details

Ma Maison, Louisiana's ten year plan to end homelessness, and *Opening Doors*, the federal strategic plan to end homelessness, prioritize three target populations of people experiencing homelessness: **(LA BOSCOC)**

- People experiencing chronic homelessness (or who meet the DedicatedPLUS definition)
- Veterans
- Youth (aged 24 and under)

Projects receive 2 points if their target populations include at least one of the above prioritized populations.

Source

Project Application (Question 3B-4)

Scoring

Score	Description
6	n/a
4	n/a
2	Project's target populations include people experiencing chronic homelessness (or who meet the DedicatedPLUS definition), veterans, or youth.
0	Project's target populations do not include any of the prioritized populations.

3. Housing First (6 points)

Details

Projects are strongly encouraged to use the Housing First program model. **(HUD) (LA BOSCOC)**²⁴

Housing First is a program model that "prioritizes rapid placement and stabilization in permanent housing and does not have service participation requirements or preconditions."²⁵

To qualify as Housing First, the project must:

- **Quickly move participants into permanent housing;**
- **Ensure that participants are not screened out** based on having (1) too little or little income, (2) active or a history of substance abuse, (3) a criminal record with exceptions for state-mandated restrictions, and (4) a history of victimization, e.g. domestic violence, sexual assault, childhood abuse;
- **Ensure that participants are not terminated** from the project for (1) failing to participate in supportive services, not including case management that is for the purposes of engagement only, (2) failing to make progress on a service plan, (3) losing income or failing to increase income, and (4) any other activity not covered in a lease agreement typically found in the project's geographic area.

All narratives in the project application must reflect the above Housing First criteria for the project to be considered Housing First.

Source

Project Application (Questions 3B-5a, 3B-5b, 3B-5c, 3B-5d)

Scoring

Score	Description
Yes	Project meets the Housing First criteria listed under Details AND all narratives in the project application reflect the above Housing First criteria.
No	EITHER project does not meet the Housing First criteria listed under Details OR not all narratives in the project application reflect the above Housing First criteria.

²⁴ HUD requires all new projects to use the Housing First program model. The LA BOSCOC strongly encourages all renewal projects to use the Housing First program model and plans to include Housing First as a threshold criteria for Funding Year 2019.

²⁵ CoC NOFA, Page 7

4. Project Beds Dedicated to Chronic Homelessness/DedicatedPLUS (2 points)

Details

Projects receive 2 points if they meet EITHER of the following criteria: **(LA BOSCOC)²⁶**

- 100% of project beds are dedicated to people experiencing chronic homelessness; OR
- Project meets the DedicatedPLUS definition.

Source

Project Application (Section 5B), section detailing DedicatedPLUS

Scoring

Score	Description
6	n/a
4	n/a
2	100% of project beds are dedicated to people experiencing chronic homelessness OR project meets the DedicatedPLUS definition.
0	Fewer than 100% of project beds are dedicated to people experiencing chronic homelessness AND project does not meet the DedicatedPLUS definition.

5. Rural Parishes (4 points)

Details

For the purposes of the CoC Program Local Competition, all parishes in the LA BOSCOC are considered rural except East Baton Rouge, Calcasieu, and Terrebonne.

Projects receive 4 points if their geography includes exclusively rural parishes. **(LA BOSCOC)²⁷**

Source

Project Application (Section 4B)

Scoring

Score	Description
6	n/a
4	Project's geography includes exclusively rural parishes.
2	n/a
0	Project's geography includes any of the following parishes: East Baton Rouge, Calcasieu, Terrebonne.

PROJECT OUTCOMES

Unless otherwise noted, all scoring elements under Project Outcome are based on the project's Annual Performance Report (APR). Projects whose Funding Year 2016 grant period ended on or before December 31, 2017 use their Funding Year 2016 APR; projects whose Funding Year 2016 grant period ended after December 31, 2017 use their Funding Year 2015 APR.

²⁶ Some project types are required to meet the standards for this scoring element (see B. Eligible Population). The LA BOSCOC has elected to award points to all projects that meet these standards insofar as they are restricted to serving populations with especially significant barriers to success.

²⁷ The LA BOSCOC has elected to award points to projects that serve exclusively rural areas to ensure that all communities in the LA BOSCOC have equitable access to CoC Program funds.

6. % of Participants Exiting to or Maintaining Permanent Housing (6 points)

Details

For projects that do not serve victims of domestic violence, they are assessed using a scale that begins at 90% exits to/maintaining permanent housing.

For projects that serve victims of domestic violence, they are assessed using a scale that begins at 80% exits to/maintaining permanent housing.²⁸ (LA BOSCOCC)

Source

APR

Scoring

Score	Description
6	EITHER 90% or more of participants exited to or maintained permanent housing OR, if the project serves victims of domestic violence, 80% or more of participants exited to or maintained permanent housing.
4	EITHER 70-89% of participants exited to or maintained permanent housing OR, if the project serves victims of domestic violence, 60-79% of participants exited to or maintained permanent housing.
2	EITHER 50-69% of participants exited to or maintained permanent housing OR, if the project serves victims of domestic violence, 40-59% of participants exited to or maintained permanent housing.
0	EITHER 49% or fewer of participants exited to or maintained permanent housing OR, if the project serves victims of domestic violence, 39% or fewer of participants exited to or maintained permanent housing.

7. % of Participants Exiting to Shelter/Streets/Unknown (6 points)

Source

APR

Scoring

Score	Description
6	5% or fewer of participants exited to shelter/streets/unknown.
4	6-10% of participants exited to shelter/streets/unknown.
2	11-14% of participants exited to shelter/streets/unknown.
0	15% or more of participants exited to shelter/streets/unknown.

8. % of Participants Who Increased Employment Income at Exit (6 points)

Source

APR

Scoring

Score	Description
6	25% or more of participants had increased employment income at exit.
4	17-24% of participants had increased employment income at exit.
2	9-16% of participants had increased employment income at exit.

²⁸ The LA BOSCOCC has elected to use separate standards for projects that serve victims of domestic violence in consultation with the Technical Assistance Collaborative (TAC) and on the basis of standards suggested by national domestic violence advocates.

Score	Description
0	8% or fewer of participants had increased employment income at exit.

9. % of Participants Who Increased Non-Employment Income at Exit (6 points)

Source
APR

Scoring

Score	Description
6	25% or more of participants had increased non-employment income at exit.
4	17-24% of participants had increased non-employment income at exit.
2	9-16% of participants had increased non-employment income at exit.
0	8% or fewer of participants had increased non-employment income at exit.

10. % of Participants Who Increased Non-Cash Benefits at Exit (6 points)

Source
APR

Scoring

Score	Description
6	25% or more of participants had increased non-cash benefits income at exit.
4	17-24% of participants had increased non-cash benefits income at exit.
2	9-16% of participants had increased non-cash benefits income at exit.
0	8% or fewer of participants had increased non-cash benefits income at exit.

11. % of Projected Households Served (6 points)

Source
APR, Most Recently Completed Funding Year's CoC Program Project Application

Scoring

Score	Description
6	Project served 90% or more of their projected households.
4	Project served 85-89% or more of their projected households.
2	Project served 80-84% or more of their projected households.
0	Project served 80% or fewer of their projected households.

12. Utilization Rate (6 points)

Details

Projects are scored on their utilization rate as reported on the HIC. (LA BOSCOC)²⁹

Utilization rate is calculated as follows:

$$(\# \text{ of Participants Housed on HIC Date}) \div (\# \text{ of Beds Proposed in Project Application})$$

²⁹ During FY18, the LA BOSCOC has elected to score projects based on how close their utilization rate is to 100%. During FY19, the LA BOSCOC intends to score projects on how close their utilization rate is to 100% without going significantly over; projects will receive progressively fewer points for utilization rates above 120% insofar as those projects are likely to have underreported their capacity.

Source

Funding Year 2017 HIC, Most Recently Completed Funding Year's CoC Program Project Application

Scoring

Score	Description
6	Project's utilization rate was 90% or higher.
4	Project's utilization rate was between 90% and 94%.
2	Project's utilization rate was between 85% and 89%.
0	Project's utilization rate was 84% or lower.

13. Cost Effectiveness (6 points)

Details

Renewal projects are evaluated based on their cost effectiveness. **(HUD)**

Cost effectiveness is a function of how much the project costs or is projected to cost per "positive outcome." The LA BOSCO defines a positive outcome as any participant who exits the project to permanent housing or who remains in the project in permanent housing.

Renewal projects' cost effectiveness is evaluated using the following formula:

$$((\text{Total CoC Program Budget}) - (\text{CoC Program Supportive Services Funding})) \div (\text{Total Positive Outcomes})^{30}$$

The LA BOSCO has derived its standard of cost effectiveness (e.g. cost per positive outcome) from its highest performing existing PSH and RRH projects.^{31 32}

Projects receive 6 points if their cost per positive outcome is less than or equal to \$2,950. **(LA BOSCO)**

Projects receive 4 points if their cost per positive outcome is between \$2,951 and \$3,150. **(LA BOSCO)**

Projects receive 2 points if their cost per positive outcome is between \$3,151 and \$3,350. **(LA BOSCO)**

Projects receive 0 points if their cost per positive outcome is higher than or equal to \$3,351. **(LA BOSCO)**

Source

APR, Most Recently Completed Funding Year's CoC Program Project Application

³⁰ This formula attempts to answer this question: "Assuming this project serves a number of households equal to its proposed unit count, and assuming all of those households either exit to permanent housing or remain in the project in permanent housing, how much did the project cost per participant, excluding supportive services?" Supportive services were excluded insofar as projects are expected to provide an appropriate array of services regardless of whether those services are paid for with CoC Program funds, paid for with match, or provided by an outside organization.

³¹ Cost effectiveness was derived from two CoC Program-funded PSH projects (Myriam's House and Rural Supportive Housing) and, due to a lack of CoC Program-funded RRH projects, from one Community Development Block Grant (CDBG)-funded RRH project, Start Corp Baton Rouge Disaster RRH. Myriam's House and Rural Supportive Housing were the two highest-scoring PSH projects in the LA BOSCO during the Funding Year 2017 CoC Program Competition; Start Corp Baton Rouge Disaster RRH is a high performing project that served more than 1000 participants. Cost effectiveness standards may be derived differently in subsequent years.

³² The LA BOSCO elected to derive cost effectiveness from existing high performing projects rather than by comparing all new/renewal projects because the latter method would incentivize projects to cut costs in ways that would not lead to organizational stability, growth, and improvement.

Scoring

Score	Description
6	Project's cost per positive outcome is less than or equal to \$2,950
4	Project's cost per positive outcome is between \$2,951 and \$3,150.
2	Project's cost per positive outcome is between \$3,151 and \$3,350.
0	Project's cost per positive outcome is higher than or equal to \$3,351.

14. HMIS Data Quality % (6 points)

Details

Renewal projects that use HMIS are scored on their HMIS Data Quality percentage. For FY18, HMIS Data Quality is calculated as follows:

$$(\text{\# of Annual Assessments Completed On Time in HMIS}) \div (\text{Total \# of Annual Assessments Required})$$

Renewal projects that use an HMIS-comparable database are scored on their HMIS-comparable database's equivalent to the above formula. Renewal projects that use an HMIS-comparable database that cannot produce an equivalent receive 0 points for this scoring element.

Source

APR

Scoring

Score	Description
6	Project's HMIS Data Quality percentage (or equivalent percentage for providers using an HMIS-comparable database) is 95% or higher.
4	Project's HMIS Data Quality percentage (or equivalent percentage for providers using an HMIS-comparable database) is between 90% and 94%.
2	Project's HMIS Data Quality percentage (or equivalent percentage for providers using an HMIS-comparable database) is between 85% and 89%.
0	Project's HMIS Data Quality percentage (or equivalent percentage for providers using an HMIS-comparable database) is 84% or lower, OR project uses an HMIS-comparable database and cannot produce an equivalent to HMIS Data Quality percentage.

PROJECT TYPE-SPECIFIC SCORING

15. Average # of Days Between Participant Project Entry and Securing Housing (RRH ONLY) (6 points)

Details

THIS ELEMENT WILL NOT BE SCORED IN FY18; IT IS PROJECTED TO BE SCORED IN FY19.

Source

APR

Scoring

Score	Description
6	The average number of days between when participants enter this project (i.e. the date they are entered into the project in HMIS) and when they secure housing (i.e. their lease date) is 30 or fewer.

Score	Description
4	The average number of days between when participants enter this project (i.e. the date they are entered into the project in HMIS) and when they secure housing (i.e. their lease date) is between 31 and 45.
2	The average number of days between when participants enter this project (i.e. the date they are entered into the project in HMIS) and when they secure housing (i.e. their lease date) is between 46 and 60.
0	The average number of days between when participants enter this project (i.e. the date they are entered into the project in HMIS) and when they secure housing (i.e. their lease date) is 61 or greater.

16. Average # of Days Between Participant Project Entry and Project Exit (RRH AND TH-RRH ONLY) (6 points)

Details

THIS ELEMENT WILL NOT BE SCORED IN FY18; IT IS PROJECTED TO BE SCORED IN FY19.

Source
APR

Scoring

Score	Description
6	The average number of days between when participants enter this project/the RRH component of this project (i.e. the date they are entered into the project in HMIS) and when they exit this project (i.e. the date they are exited out of this project in HMIS) is 120 or fewer.
4	The average number of days between when participants enter this project/the RRH component of this project (i.e. the date they are entered into the project in HMIS) and when they exit this project (i.e. the date they are exited out of this project in HMIS) is between 121 and 210.
2	The average number of days between when participants enter this project/the RRH component of this project (i.e. the date they are entered into the project in HMIS) and when they exit this project (i.e. the date they are exited out of this project in HMIS) is between 211 and 300.
0	The average number of days between when participants enter this project/the RRH component of this project (i.e. the date they are entered into the project in HMIS) and when they exit this project (i.e. the date they are exited out of this project in HMIS) is 301 or greater.

17. % of Participants Whose Safety Improved (DV PROJECTS ONLY) (6 points)

Details

Projects that serve victims of domestic violence, dating violence, sexual assault, or stalking must assess and report on the percentage of their participants whose safety improved. Projects must define safety in partnership with their participants and include supports and skill-development that adds to household stability. **(HUD)**

Source
Project Application Supplement

Scoring

Score	Description
6	90% or more of participants reported that their safety improved.
4	85-89% of participants reported that their safety improved.
2	80-84% of participants reported that their safety improved.

Score	Description
0	79% or fewer of participants reported that their safety improved.

PROJECT TYPE-SPECIFIC SCORING

18. Recaptured Funds (6 points)

Details

Projects are scored based on how much of their most recent complete grant period's funds went unspent and was returned to (i.e. recaptured by) HUD. **(LA BOSCOC)**

Source

APR

Scoring

Score	Description
6	5% or less of the project's funds from its most recent complete grant period were recaptured by HUD.
4	6-10% of the project's funds from its most recent complete grant period were recaptured by HUD.
2	11-15% of the project's funds from its most recent complete grant period were recaptured by HUD.
0	16% or more of the project's funds from its most recent complete grant period were recaptured by HUD.

19. Annual Performance Report Timeliness (4 points)

Details

Projects required to submit their Annual Performance Reports (APRs) to HUD within 90 days of their grant periods' end dates. **(HUD)**

Projects are required to submit their APRs to the LA BOSCOC for review within 60 days of their grant periods' end dates. **(LA BOSCOC)**

Projects receive 4 points if they submitted their APR to the LA BOSCOC within 60 days of their grant period's end date AND to HUD within 90 days of their grant period's end date.

THIS ELEMENT WILL NOT BE SCORED IN FY18; IT IS PROJECTED TO BE SCORED IN FY19.

Source

APR submission date in Sage, LA BOSCOC APR receipt records

Scoring

Score	Description
6	n/a
4	Project submitted its APR to the LA BOSCOC within 60 days of their grant period's end date and to HUD within 90 days of their grant period's end date.
2	n/a
0	Project EITHER did not submit their APR to the LA BOSCOC within 60 days of their grant period's end date OR did not submit their APR to HUD within 90 days of their grant period's end date.

20. LA BOSCO Monthly Data Report (2 points)

Details

Projects required to submit data to the LA BOSCO Monthly Data Report. Data is due on the 15th day of the following month. **(LA BOSCO)**

Projects receive 2 points if they submitted data to the LA BOSCO Monthly Data Report for each month of the previous year during which they were active, AND if they submitted that data by the 15th day of the following month for at least 75% of the included months.

THIS ELEMENT WILL NOT BE SCORED IN FY18; IT IS PROJECTED TO BE SCORED IN FY19.

Source

APR submission date in Sage, LA BOSCO APR receipt records

Scoring

Score	Description
6	n/a
4	n/a
2	Project submitted data to the LA BOSCO Monthly Data Report for each month of the previous year during which they were active AND submitted that data by the 15th day of the following month for at least 75% of the included months.
0	Project EITHER did not submit data to the LA BOSCO Monthly Data Report for each month of the previous year during which they were active OR did not submit that data by the 15th day of the following month for at least 75% of the included months.

21. LOCCS Timeliness (6 points)

Details

Projects required to draw funds at least quarterly from LOCCS. **(HUD)**

Projects receive 6 points if they drew funds at least quarterly from LOCCS.

THIS ELEMENT WILL NOT BE SCORED IN FY18; IT IS PROJECTED TO BE SCORED IN FY19.

Source

LOCCS print-off

Scoring

Score	Description
6	Project drew funds at least quarterly from LOCCS.
4	n/a
2	n/a
0	Project did not draw funds at least quarterly from LOCCS.

22. CoC Participation (6 points)

Details

Projects are required to participate in the PIT Count and HIC.

Projects receive 6 point if their organizations BOTH participated in the January 2018 PIT Count AND submitted data to the Funding Year 2017 HIC. **(LA BOSCO)**

Organizations receive credit for PIT Count participation if they either:

- *For organizations with emergency shelter, transitional housing, or safe haven projects:* submitted data to the 'sheltered count';
- *For all other organizations:* sent at least one staff member to participate in their local 'unsheltered count.'

Source

LA BOSCOC PIT Count records, LA BOSCOC HIC records

Scoring

Score	Description
6	Project's organization BOTH participated in the January 2018 PIT Count AND submitted data to the Funding Year 2017 HIC.
4	n/a
2	n/a
0	Project's organization EITHER did not participate in the January 2018 PIT Count OR did not submit data to the Funding Year 2017 HIC.

23. Fiscal and Programmatic Stability (6 points)

Details

Projects receive points if they have no outstanding fiscal or programmatic findings.

Projects receive 4 points if they have no outstanding Findings from their most recent LA BOSCOC monitoring. **(LA BOSCOC)**

Projects receive 2 points if their organizations have no outstanding issues or concerns from their most recent financial audit. **(LA BOSCOC)**

Source

LA BOSCOC monitoring records, Project Application (Questions 2B-4a and 2B-4b)

Scoring

Score	Description
6	Project has no outstanding Findings from its most recent LA BOSCOC monitoring AND project's organization has no outstanding issues or concerns from its most recent financial audit.
4	Project has no outstanding Findings from its most recent LA BOSCOC monitoring but project's organization has one or more outstanding issue or concern from its most recent financial audit.
2	Project has one or more outstanding Findings from its most recent LA BOSCOC monitoring but project's organization has no outstanding issues or concerns from its most recent financial audit.
0	Project has one or more outstanding Findings from its most recent LA BOSCOC monitoring and project's organization has one or more outstanding issues or concerns from its most recent financial audit.



The Louisiana Balance of State Continuum of Care is administered by the Louisiana Housing Corporation, whose mission is to ensure that every Louisiana resident is granted an opportunity to obtain safe, affordable, energy efficient housing. Find out more at <https://www.lhc.la.gov/>