



Renewal Project Scoring Tool and Detailed Instructions
Continuum of Care (CoC) Program Local Competition
Funding Year 2020
DRAFT 3-2-2020

Table of Contents

I. Overview 1
II. Definitions..... 2
III. Detailed Instructions 3
 A. Threshold Criteria 3
 B. Scoring Elements..... 7
 C. Scoring Breakdown 11
IV. Scoring Tool..... 12

I. Overview

This document contains two things for renewal projects seeking funding through the Louisiana Balance of State Continuum of Care (LA BOSCO) under the Funding Year 2020 (FY 2020) Continuum of Care (CoC) Program Competition:

- **Detailed Instructions**, which provides in-depth information about how projects are assessed using each element of the Scoring Tool;
- **The Scoring Tool**, which provides a quick at-a-glance view of how the LA BOSCO awards points to new projects.

The LA BOSCO scores projects according to this document; the LA BOSCO therefore encourages applicants to incorporate this document into their project design process.

II. Definitions

Chronic Homelessness: chronic homelessness is defined in 24 CFR 578.3.

DedicatedPLUS: DedicatedPLUS is defined in Section III.C.2.g of the CoC Program Notice of Funding Availability (NOFA).

Homelessness: homelessness is defined in Section III.C.1 of the CoC Program NOFA.

New project: a new project is any project applying for CoC Program funds that did not receive CoC Program funds last year, including projects that applied for but did not receive funding during the previous year.

Renewal project: a renewal project is any project applying for CoC Program funds that received CoC Program funds last year.

III. Detailed Instructions

A. Threshold Criteria

The Renewal Project Scoring Tool has eight threshold criteria. Projects must meet every element of all threshold criteria to be considered for funding.

The threshold criteria are as follows.

1. Eligible Applicant

Threshold Criteria	Description
Eligible Organization	Non-profit organizations, local governments, and instrumentalities of local governments are eligible to submit project applications.
Eligible Geography	Only organizations in the LA BOSCOG's geography are eligible to submit project applications. For the list of parishes, refer to the CoC Program RFP.

2. Eligible Population

Elements required by this criterion are broken down by project type below (required elements are marked with an X):

Element	Permanent Supportive Housing (PSH)	Rapid Re-housing (RRH)	Transitional Housing (TH)	Supportive Services Only (SSO and SSO-CES)
Must serve one of the following: (i) people who were eligible for assistance under the project's FY 2018 grant agreement; (ii) 100% people who meet the DedicatedPLUS definition; or, (iii) 100% people who meet the definition of experiencing chronic homelessness	X			
May serve people who qualify as homeless under paragraphs (1), (2) or (4) of the homeless definition in 24 CFR 578.3 (i.e. people experiencing literal homelessness, at risk of homelessness, and people fleeing domestic violence)		X	X	X

Element	Permanent Supportive Housing (PSH)	Rapid Re-housing (RRH)	Transitional Housing (TH)	Supportive Services Only (SSO and SSO-CES)
May serve people who qualify as homeless under paragraph (2) of the homeless definition in 24 CFR 578.3 (i.e. people at risk of homelessness)				X

3. Equal Access

Projects must comply with all aspects of HUD's Equal Access In Accordance with Gender Identity Final Rule (2016) and Equal Access to Housing Final Rule (2016),¹ including:

- Projects serving exclusively single-person households (i.e. individuals) may restrict their participant eligibility criteria to a single gender
- Projects serving exclusively multi-person households (i.e. families) and projects serving both individuals and families must serve all people regardless of their gender
- Projects must serve people according to their gender, which HUD defines as "the gender with which a person identifies, regardless of the sex assigned to that person at birth and regardless of the person's perceived gender identity. Perceived gender identity means the gender with which a person is perceived to identify based on that person's appearance, behavior, expression, other gender related characteristics, or sex assigned to the individual at birth or defined in documents"²
- Projects cannot separate families for any reason, including conditioning project intake or services on condition of family separation

4. Eligible Activities

Projects must exclusively engage in the following activities listed in 24 CFR Part 578, Subpart D, which available to project types as follows (eligible costs are marked with an X):

Eligible Costs	PSH	RRH	TH-RRH	TH
Leasing	X		X	X
Rental Assistance	X	X	X	X
Supportive Services	X	X	X	X
Operating Costs	X		X	X
HMIS	X	X	X	X
Administration	X	X	X	X

Projects may only request funding from ONLY ONE of the following categories: Leasing, Rental Assistance, Operating Costs.

Projects may request funding from SOME, ALL, OR NONE of the following categories at their discretion: Supportive Services, HMIS, Administration.

5. Matching Requirement

¹ <https://www.hudexchange.info/resource/1991/equal-access-to-housing-final-rule/>

² 24 CFR 5.100

Element	Description
Matching Requirement	Projects must provide at least 25% match for all CoC Program funds, <i>excluding funds provided under the Leasing Activity</i> . Match may be either cash or in-kind. Eligible sources of match are defined in 24 CFR 578.73(b).

6. Coordinated Entry

Element	Description
Coordinated Entry Intake	Projects that provide housing must exclusively intake people through the LA BOSCO's Coordinated Entry System (CES).
Coordinated Entry Access, Assessment, and Diversion	Projects that conduct outreach must provide the Access, Assessment, and Diversion components of CES per the LA BOSCO's Coordinated Entry System Policies and Procedures.

The LA BOSCO's Coordinated Entry System Policies and Procedures can be found online at <https://laboscoc.org/policies-and-procedures>

7. HMIS

Element	Description
HMIS (Non-Domestic Violence Service Providers)	Projects must record and maintain their participants' data in the LA BOSCO's Homeless Management Information System (HMIS) database, ServicePoint. This requirement applies to all organizations except domestic violence service providers.
HMIS (Domestic Violence Service Providers)	Projects must record and maintain their participants' data in EmpowerDB, an HMIS-comparable database. This requirement applies to domestic violence service providers.

8. Housing First

Element	Description
Project Qualified as Housing First in FY 2019	Project must continue to answer "Yes" to Section 3B. Project Description, Question 3d.
Project Did Not Qualify as Housing First in FY 2019	Project must, at minimum, check the same boxes in Section 3B. Project Description, Questions 3b and 3c, as they did in FY 2019.

9. Good Standing

Projects must meet ONE of the following elements:

Element	Description
Good Standing	Organizations currently in Good Standing are listed on the LA BOSCO's website: https://laboscoc.org/good-standing

Good Standing Waiver	<p>Organizations may receive a Good Standing waiver if they were unable to meet one or more of the Good Standing requirements due to circumstances outside their control (including but not limited to joining the LA BOSCOB within the past 12 months).</p> <p>Waiver requests must detail why the organization was unable to meet the Good Standing requirement.</p> <p>Waiver requests can be emailed to Gordon Levine, Continuum of Care Manager, at glevine@lhc.la.gov.</p>
----------------------	--

B. Scoring Elements

Projects receive points for each of the following scoring elements. Scoring elements may have one or multiple measures under which points are awarded.

1. Project Outcomes

Element Name	Total Points	Points Breakdown	Data Source
1. Percentage of Participants Exiting to or Maintaining Permanent Housing	8	8 Points: 95%+ 5 Points: 90%+ 2 Points: 85%+	Most recently submitted Annual Performance Report (APR)
2. Percentage of Participants Exiting to Shelter/Streets/Unknown	8	8 Points: 0% 5 Points: <=5% 2 Points: <=10%	Most recently submitted Annual Performance Report (APR)
3. Percentage of Participants Who Increased Employment Income at Exit	8	8 Points: 30%+ for RRH, 20%+ for PSH 5 Points: 20%+ for RRH, 15%+ for PSH 2 Points: 10%+ for RRH, 10%+ for PSH	Most recently submitted Annual Performance Report (APR)
4. Percentage of Participants Who Increased Non-Employment Income at Exit	8	8 Points: 20%+ for RRH, 30%+ for PSH 5 Points: 15%+ for RRH, 20%+ for PSH 2 Points: 10%+ for RRH, 10%+ for PSH	Most recently submitted Annual Performance Report (APR)
5. Percentage of Participants Who Increased Non-Cash Benefits at Exit	8	8 Points: 30%+ 5 Points: 20%+ 2 Points: 10%+	Most recently submitted Annual Performance Report (APR)
6. Percentage of Projected Households Served	8	8 Points: 90%+ 5 Points: 85%+ 2 Points: 80%+	Most recently submitted Annual Performance Report (APR)
7. Bed Utilization Rate	8	8 Points: 95%+ 5 Points: 90%+ 2 Points: 85%+	Most recently submitted Annual Performance Report (APR)

Element Name	Total Points	Points Breakdown	Data Source
8. HMIS Data Quality Percentage	12	<p>12 Points: project is a DV service provider that has purchased and is currently maintaining participant data in EmpowerDB</p> <p>12 Points: 95%+</p> <p>8 Points: 90%+</p> <p>4 Points: 85%+</p>	<p>DV PROJECTS: Renewal Project Supplement</p> <p>NON-DV PROJECTS: Annual Performance Report (APR)</p>
9. Cost Effectiveness	4	<p>4 Point: CEV is less than or equal to \$8,500</p> <p>3 Points: CEV is less than or equal to \$9,000</p> <p>1 Point: CEV is less than or equal to \$9,500</p> <p>Cost effectiveness is a function of how much the project costs per "positive outcome." Positive outcomes are defined here as participants who exit to or remain in permanent housing.</p> <p>Each project's Cost Effectiveness Value (CEV) is calculated as follows: (Total CoC Program Funds Spent - Administrative Costs Budget Line) ÷ (Total Participants Exited to/Maintained Permanent Housing)</p>	Most recently submitted Annual Performance Report (APR)

2. Project Type-Specific Scoring

Each project is scored using ONE AND ONLY ONE of the following elements. If the project exclusively serves people fleeing domestic violence, it is scored using the Domestic Violence element. Otherwise, the project is scored using the element for its project type.

Element Name	Total Points	Points Breakdown	Data Source
10a. Domestic Violence Percentage of Participants Whose Safety Improved at Exit	8	<p>8 Points: 90%+</p> <p>5 Points: 85%+</p> <p>2 Points: 80%+</p> <p>To receive points under this element, projects must assess participant safety at exit. Projects are encouraged but not required to consult with the Louisiana Coalition Against Domestic Violence (LCADV) to determine the most appropriate way to conduct this assessment.</p>	LA BOSCOB Renewal Project Supplement

Element Name	Total Points	Points Breakdown	Data Source
10b. Permanent Supportive Housing Social Security Income/Social Security Disability Income (SSI/SSDI)	8	8 Points: 90%+ 5 Points: 80%+ 2 Points: 70%+ To receive points under this element, the LA BOSCOG will assess the percentage of participants enrolled as of the most recent project APR who met either of the following criteria: (1) The participant was receiving SSI/SSDI; (2) The participant had at least one SOAR case management service entered into HMIS during the APR period.	HMIS records
10c. Rapid Re-housing Average Days Between Participant Project Entry and Exit	8	8 Points: <=90 days 6 Points: <=180 days 4 Points: <=270 days 2 Points: <=360 days	Most recently submitted Annual Performance Report (APR)
10d. Transitional Housing Median Length of Participation in Days at Participant Exit	8	8 Points: <=180 days 6 Points: <=360 days 4 Points: <=540 days 2 Points: <=720 days	Most recently submitted Annual Performance Report (APR)
10e. Supportive Services Only	8	8 Points: project has written policies and procedures for delivering all services outlined in the project application and required by the most recent version of the LA BOSCOG Coordinated Entry Policies and Procedures	LA BOSCOG monitoring records from CY 2020
10f. Joint Transitional Housing - Rapid Re-housing Median Length of Participation in Days at Participant Exit	8	8 Points: <=360 days 6 Points: <=540 days 4 Points: <=720 days 2 Points: <=900 days	Most recently submitted Annual Performance Report (APR)

1. CoC Compliance

Element Name	Total Points	Points Breakdown	Data Source
11. Percentage of Grant Funds Unspent	6	6 Points: <=5% 4 Points: <=10% 2 Points: <=15%	Most recently submitted APR
12. Annual Performance Report (APR) Timeliness	4	4 Points: APR was submitted on time to HUD	HDX records
13. Monitoring Results	6	6 Points: project has no Findings outstanding from its CY 2020 LA BOSCO monitoring 3 Points: project has one or more uncurable Findings but no curable Findings outstanding from its CY 2020 LA BOSCO monitoring	LA BOSCO monitoring records from CY 2020
14. Financial Stability	4	4 Points: project's organization had no issues or concerns on its most recently completed financial audit, OR project did not meet the single audit requirement threshold	LA BOSCO monitoring records from CY 2020

2. Bonus Points

Element Name	Total Points	Points Breakdown	Data Source
a. Rural Parishes	6	6 Points: 100% of project's beds are located in rural parishes 3 Points: 50% or more of project's beds are located in rural parishes For the purposes of this scoring element, all parishes are considered rural parishes except Calcasieu, East Baton Rouge, and Terrebonne	Project Application Section 3B Question 4
b. Domestic Violence	4	4 Points: 100% of project beds are dedicated to victims of domestic violence	Project Application Section 5B

Element Name	Total Points	Points Breakdown	Data Source
c. CoC Staff Training	2	2 Points: one or more staff employed by the applicant attended at least one CoC-sponsored training in the last year ³	LA BOSCOCC internal records

C. Scoring Breakdown

All projects can earn up to 100 points between the Project Outcomes, Project Type-Specific Scoring, and CoC Compliance categories.

All projects can earn up to 12 points in the Bonus Points category.

Each project's score is the sum of their points earned in all categories. Each project's score is out of 100 points.

³ CoC-sponsored training will be announced via the LA BOSCOCC's website at www.laboscoc.org and the CoC's email distribution list. To be added to the CoC's email distribution list, email glevine@lhc.la.gov.

IV. Scoring Tool

Element #	Section	Element Name	Points Possible	Points Earned
1	Project Outcomes	% Participants Exiting to/Maintaining Permanent Housing	8	
2	Project Outcomes	% Participants Exiting to Shelter/Streets/Unknown	8	
3	Project Outcomes	% Participants Increased Employment Income	8	
4	Project Outcomes	% Participants Increased Non-Employment Income	8	
5	Project Outcomes	% Participants Increased Non-Cash Benefits at Exit	8	
6	Project Outcomes	% Projected Households Served	8	
7	Project Outcomes	Bed Utilization Rate	8	
8	Project Outcomes	HMIS Data Quality %	12	
9	Project Outcomes	Cost Effectiveness	4	
10a	Project Type-Specific Scoring	DV - % Participants Whose Safety Improved	8	
10b	Project Type-Specific Scoring	PSH - SSI/SSDI	8	
10c	Project Type-Specific Scoring	RRH - Average Days Between Project Entry and Exit	8	
10d	Project Type-Specific Scoring	TH - Average Days Between Project Entry and Exit	8	
10e	Project Type-Specific Scoring	SSO - Written Policies and Procedures	8	
10f	Project Type-Specific Scoring	TH-RRH - Average Days Between Project Entry and Exit	8	
11	CoC Compliance	% Grant Funds Unspent	6	
12	CoC Compliance	APR Timeliness	4	
13	CoC Compliance	Monitoring Results	6	
14	CoC Compliance	Financial Stability	4	
BASE POINTS EARNED (out of 100)				

Element #	Section	Element Name	Points Possible	Points Earned
a	Bonus Points	Rural Parishes	6	
b	Bonus Points	Domestic Violence	4	
c	Bonus Points	Staff Sustainability	5	
BONUS POINTS EARNED (15 possible)				

TOTAL POINTS EARNED (out of 100)				
---	--	--	--	--